

D. Public Comment.

None.

E. Committee Reports.

1. Education Program Committee

The Board discussed and requested Staff to research and submit a report of the allocation of funds that was set aside for the Education Program Committee.

The Board requested copies of the Minutes and Tapes concerning the allocation of funds to be sent to the Chairman for review.

The Education Program Committee plans to meet again before the next scheduled Board meeting.

A report will be presented to the Board with an update from the Education Program Committee.

F. Report of the Secretary/Associated Director/Deputy Director Reports.

1. Manufacturer Installers Class Report.

The next scheduled Manufacturer Installers Training is scheduled for August 3, 2010.

A mass mailing was mailed to all dealers to inform the public to register for the next upcoming Manufacturer Installers training for certification purposes.

2. VAMMHA Meeting July 28-30, 2010 in Virginia Beach.

By invitation from Ron Dunlap, President, VAMMHA, Lorenzo Dyer will be attending the VAMMHA Meeting on July 29 & 30, 2010.

3. Attorney General Report.

Outside research on case is not allowed on existing complaints which on-line includes on-line research, phone calls or conversations between Board members. If a case were to be appealed, the circuit court could rule due process was not provided and the Board's decision may have been tainted and thus be overturned.

G. Old Business.

1. Virginia Manufactured Housing Board v VA Mobile Homes - Case 2009-29
Transaction Recovery Fund - Final Order 2010-3.

Letter dated June 9, 2010 was mailed to Russell G. Fournier and David L. Campbell with a copy of Final Order 2010-3 regarding Clifford Allen and Dustin Allen. The Final Order fully explained the terms of the required refund to Clifford Allen and Dustin Allen which required Virginia Mobile Homes, Inc. to reimburse the amount of \$1,500.00 from receipt of the Final Order to comply with the terms of the Order or file an appeal of the Board's decision within thirty (30) days. As of today, no response was received from Mr. Fournier or Mr. Campbell.

Ben Flores made a motion to accept the decision of the Board approving funds to reimburse Clifford and Dustin Allen from the Transaction Recovery Fund per section 13VAC 6-20-450B of the Manufactured Housing Licensing and Transaction Recovery Fund Regulations. Eric Anderson seconded the motion. Chairman Nickell called the question and the motion carried by a unanimous vote.

2. Virginia Manufactured Housing Board v VA Mobile Homes - Case 2009-28
Transaction Recovery Fund - Final Order 2010-5.

Letter dated June 9, 2010 was mailed to Russell G. Fournier and David L. Campbell with a copy of Final Order 2010-5 regarding Althea Henry. The Final Order fully explained the terms of the required refund to Althea Henry which required Virginia Mobile Homes, Inc. to reimburse the amount of \$655.00 from receipt of the Final Order to comply with the terms of the Order or file an appeal of the Board's decision within thirty (30) days. As of today, no response was received from Mr. Fournier or Mr. Campbell.

James W. Roncaglione made a motion to accept the decision of the Board approving funds to reimburse Althea Henry from the Transaction Recovery Fund per section 13VAC 6-20-450B of the Manufactured Housing Licensing and Transaction Recovery Fund Regulations. Ben Flores seconded the motion. Chairman Nickell called the question and the motion carried by a unanimous vote.

3. Investigation of Salesperson, Theodore R. Ruffin.

Letter dated May 24, 2010 was mailed to Theodore R. Ruffin in reference to the Board's request regarding the additional \$500.00 that an investigation be conducted to obtain additional information.

On May 13, 2010, the Board was informed that Theodore R. Ruffin's paid the amount of \$2,000.00 to the claimant and made a decision to repay the \$500.00 for the down payment to Ada Phillips.

The dealer license of Theodore R. Ruffin is in a revoke status. As a result, Theodore R. Ruffin indicated his intention to repay the \$500.00 during a telephone conversation, no money has been received or a response received within the fifteen (15) days. Staff recommended the Board consider the issue closed with not further actions recommended.

Ben Flores made a motion to accept staff recommendation to close the case concerning Theodore R. Ruffin and Ada Phillips. Walter K. Hughes, Sr. seconded the motion. Chairman Nickell called the question and the motion carried by four yes and one no vote.

H. New Business

1. VAMHB vs Virginia Mobile Homes-Case #2010-8 Disciplinary.

Letter dated June 24, 2010 was mailed to David L. Campbell and Russell G. Fournier with a copy of the Summary of Informal Fact-Finding Conference regarding the Informal Fact-Finding Conference held on June 3, 2010 for Case Number 2010-8 Disciplinary. This Letter of Notice was to inform both parties of the next scheduled Board meeting on July 15, 2010 and to provide comments, if necessary. Mr. Campbell and Mr. Fournier were unable to attend on this date.

Eric Anderson made a motion to allow David L. Campbell and Russell G. Fournier an opportunity to come before the Board to provide comments and by requesting staff to send notice to both parties for the next scheduled meeting. Walter K. Hughes seconded the motion. Chairman Nickell called the question and the motion carried by a unanimous vote.

4. VAMHB vs Virginia Mobile Home-Case #2010-11 Transaction

Letter dated June 24, 2010 was mailed to David L. Campbell and Russell G. Fournier with a copy of the Summary of Informal Fact-Finding Conference regarding the Informal Fact-Finding Conference held on June 3, 2010 for Case Number 2010-11 Transaction. This Letter of Notice was to inform both parties of the next scheduled Board meeting on July 15, 2010 and to provide comments, if necessary. Mr. Campbell and Mr. Fournier were unable to attend on this date.

Eric Anderson made a motion to allow David L. Campbell and Russell G. Fournier an opportunity to come before the Board to provide comments and by requesting staff to send notice to both parties for the next scheduled meeting. Walter K. Hughes, Sr. seconded the motion. Chairman Nickell called the question and the motion carried by a unanimous vote.

I. Future Meeting Date and Location.

The next meeting date and location is scheduled for Thursday, September 9, 2010 at 10:00 a.m., VHC Conference Center, 4224 Cox Road, Henrico Room 2, Glen Allen, VA 23060.

J. Adjournment.

A motion was made by Eric Anderson to adjourn the Virginia Manufactured Housing Board Meeting. Ben Flores seconded the motion. The motion carried by a unanimous vote.